



An educated choice

Grant Application Criteria

Please submit the following items below. Keep this page for your records.

GRANT APPLICATION FORM

On the Grant Application Form included in the packet, please fill out all required information.

GRANT PURPOSE

On a separate sheet(s) of paper please type the information requested below.

Purpose/Goals

Describe project goals and objectives. What will this project accomplish? Include the level of need, how this will enrich you, and describe others that would be impacted and how they would benefit.

Description

Describe your project and provide projected activities/results. Include how it will be collaborative in nature, how it can be shared, and how it will make an impact on you, your students, and your school.

Timeline/Schedule of Significant Events

List the activities or procedures related to the project goals. Include a timeline and resources with each item.

BUDGET DETAIL FORM

On the Budget Detail Form included in the packet, provide specific information on the materials and/or training to be purchased with grant funds. The grand total you calculate will match the grant amount requested.

The recipients of the grant funds will receive a 1099-MISC tax form, in addition to your yearly 1099-INT tax form as the grant funds is considered taxable income. Completed application packets received after the deadline will be ineligible. Please contact us with any questions.

**Submit your completed grant application packet by October 1, 2024
via mail or by dropping it off at the credit union.**

**TOBACCO VALLEY TEACHERS FEDERAL CREDIT UNION
Attn: Lori Triba, Manager/CEO, 182 South Road, Enfield, CT 06082**

